



Welcome Back  
to  
Sister MacNamara School  
September 2020

A Guide to a Safe  
Re-Opening



2020 -2021

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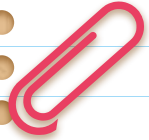
# Welcome Back!

Hello Sister MacNamara Families,

Welcome back to school! The end of last school year was very challenging due to COVID - 19. We really missed all of you and are looking forward to seeing you soon.

The following information will help you understand the new safety rules at Sister MacNamara School. Much of the school will look the same, but we do have some changes. These changes were created to help keep everyone safe and follow both the Winnipeg School Division and the Provincial recommendations

All staff will be trained on these new protocols prior to school opening for students



# Before You Send Your Child to School

- **Caregivers must prescreen their child/children to ensure they are not exhibiting any COVID-19 symptoms. Any student who is showing any symptoms (including runny nose, sneezing, coughing, etc.) must stay home.**
- See this link for the screening tool:  
<https://sharedhealthmb.ca/covid19/screening-tool/>
- Pack a water bottle. Water fountains will not be operating at this time.
- Masks are **mandatory** for students & staff in Grades 4-6. The use of masks for younger students is strongly recommended.

# Appointments and Early Pick Up

- Please do not come into the school to pick up your child/children
- There are a couple of options here:
- You can let your child's teacher know that you are coming to pick your child up early and they will send them to the office at that time. You can contact the teacher through their email
- Or, please call (204-942-6965) ahead so that we can have your child ready to go.
- Once you arrive, please call the office and they will be walked out to meet you at their designated door

# What Happens If My Child Gets Sick

- If a student becomes ill at school they must go home immediately.
- The student will be brought to the office, given a mask if they don't have one and will be isolated while being monitored by a staff member.
- Parents/Guardians will be called to pick up their child immediately. Children must be picked up as soon as possible.
- Once you arrive, please phone the school and a staff member will walk the child out to meet you.



# Increased Cleaning and Disinfecting

- Our custodial staff have been working very hard over the summer to make sure we are ready for a safe return to school. Thank you so much to all our custodial staff.
- There is an increased cleaning schedule for all high touch areas which include, frequent cleaning of doorknobs, faucet handles, electronic devices, washrooms, etc.
- All classrooms have hand sanitizer and cleaning supplies as well
- Hand sanitizer stands will be located at each school entry point

# When Arriving at School - 8:50 am & 12:50 pm

## Lining Up Outside

- All students will meet their teachers in designated, physically distanced spots outside. N-3 students will line up on the hardtop, 4-5 students on the field and Gr. 6 students at the back portable doors

## Second Screening

- All students will undergo a second health screening before entering the school. It is important that children are healthy and symptom free. Any student who displays any Covid -19 symptoms will have to go home.

## Separate Entrances - See Assigned doors below

- Exterior doors will be held open for entry and exit by an adult to minimize touch. All inside security school doors will be locked at 9:15 am and 1:10 pm. **If you arrive late, please come to the receiving door** and call the school and someone will open the doors for your child and proceed with the screening process

## Parents in the School

- As much as we wish for an open school community, at this time parent/caregivers are not to be inside the school. If you need to visit the school, please call ahead to make an appointment



## Assigned Entry and Exit Doors

**Rooms 119, 121, 122, 202 & 206 will enter and exit through the Receiving Door**

**Rooms 221, 225, 226, 227 & 230 will enter and exit through the Boys and Girls Club Door**

**Rooms 128 & 129 will enter and exit through the Back Portable Door**

**If you arrive late, please come to the receiving doors and call the office to be let into the school.**



# Cohorts, Recess and Lunch Hour Time

## Cohorts

- Cohorts are groups of student that will stay in the same part of the school, have recess together and have lunch together if they are in the Lunch Program

## Recess

- Cohorts will have recess at the same time
- Recess area options will include designated spaces on the playground, gym, library and classrooms
- Public health advises that playgrounds and play structures are low risk for transmission. There are no specific requirement for cleaning play structures at this time

## Lunch Time

- If your child goes home for lunch, they will be dismissed out of their assigned door. Your child should not return to school before 12:50 pm

## Lunch Program

- Students will eat in their classrooms
- **Please send only foods that can be eaten cold, we can not heat food at this time**
- Please send your child with their own utensils such as forks and spoons
- Cohort 1 will eat from 12:00 - 12:30 and go outside from 12:30 - 12:50
- Cohort 2 will eat from 12:30 - 12:50 and go outside from 12:00 - 12:30
- Students will wash their hands before and after eating and being outside



# Classroom Set-Up

- All classrooms have been set up to maximize physical distancing.
- All students in grade 4-6 are expected to wear masks.
- Classrooms and materials will be cleaned throughout the day.
- Students will have their own supply kits and materials.
- Soft materials and carpets will not be in classrooms at this time.
- As much as our weather will permit, teachers will be encouraged to hold classes outdoors
- Please ensure your child is always dressed for the weather, including a hat and water bottle

# Movement in the School and Washroom Use

## Movement in the School

- The amount of student movement during the school day will be limited
- Floors and walls have been marked with directional arrows
- Signage for physical distancing, hand washing and direction is highly visible throughout the school

## Washroom Use

- The washrooms will now be separated by cohorts
- Only one student at a time will be allowed in their designated washroom
- The floor will be marked to wait for the washroom when in use
- A system will be in place to monitor the halls and ensure distancing practices are followed
- All washrooms have enhanced cleaning practices in place


# Learning for Students

## Learning

- All Winnipeg School Division teachers will utilize WSD assessment tools, observations and professional judgement to determine strengths, challenges and next steps in student learning
- Targeted instruction will be crafted to meet the learning needs of your children
- The learning focus will be on literacy, mathematics and student well-being
- We have two full time resource teachers, one special education teacher and an EAL teacher who will support with in-class learning and recovery learning plans
- We will continue to use STEAM and Inquiry based learning to enrich learning and problem solving skills
- All classroom will use either SeeSaw or Google Classroom to support learning and communication with families

**This has been a challenging time for everyone, including our children. Making sure that our students feel safe, calm and ready to learn is a priority.**

- Our clinicians have partnered with staff to support students in their return to school and will also be available to support families.
- Staff will focus on supporting students who are experiencing all of the emotions and uncertainty this pandemic has created.
- Staff will continue supporting students through Mindfulness, and Self-Regulation initiatives.
- If you require any additional support in dealing with these issues, please reach out to your child's teacher or administration.
- We will be very happy to help you.

A red pushpin is pinned to the bottom right corner of the white grid paper.

**Learning &  
Student and  
Staff Well-being**



# Dismissal Procedures

- Parents/Caregivers are asked to meet students outside at their designated door or at a meeting place of their choosing
- Nursery, Kindergarten, Grade 1 and Grade 2 students will be closely monitored as they leave the building to ensure safe pick up by daycares or parents
- All pick up points will be at designated doors. **Students will not exit through the front doors.**
- If a parent/caregiver is late, the classroom teacher will call home for immediate pick up. If you know you will be late for pick up, please call **before 3:30** to let the office know. When you arrive at the school, please call and your child will be escorted out to meet you.
- At this time, we do not know if there will be a Boys and Girls Club Program

# School Supply List for 2020-2021

patience  
flexibility  
deep breaths  
calmness  
humor  
cooperation

encouragement  
positivity  
understanding  
compassion  
respect  
kindness

RAISING  
KIND  
KIDS

## Staff List and Emails

Mr. Furlan - Nursery - [afurlan@wsd1.org](mailto:afurlan@wsd1.org)

Ms. Liebrecht - Kindergarten - [cleibrecht@wsd1.org](mailto:cleibrecht@wsd1.org)

Ms. Lam - Grade One - [slam@wsd1.org](mailto:slam@wsd1.org)

Mr. Klassen-Wiebe - Grade One - [vklassenwiebe@wsd1.org](mailto:vklassenwiebe@wsd1.org)

Mr Moroz - Grade One/Two - [tmoroz@wsd1.org](mailto:tmoroz@wsd1.org)

Ms. Marnoch - Grade Two/Three - [lmarnoch@wsd1.org](mailto:lmarnoch@wsd1.org)

Ms. Liu - Grade Two - [bliu@wsd1.org](mailto:bliu@wsd1.org)

Ms. Bartlett - Grade Three/Four - [ybartlett@wsd1.org](mailto:ybartlett@wsd1.org)

Ms. Suzuki/Ms. Baker - Grade Three - [jsuzuki@wsd1.org](mailto:jsuzuki@wsd1.org) & [jenbaker@wsd1.org](mailto:jenbaker@wsd1.org)

Ms. Lewis-Coutain - Grade Four - [olewiscoutain@wsd1.org](mailto:olewiscoutain@wsd1.org)

Ms. Muns - Grade Four/Five - [hmuns@wsd1.org](mailto:hmuns@wsd1.org)

Ms.Sharma - Grade Five - [gusharma@wsd1.org](mailto:gusharma@wsd1.org)

Ms. Sharma-Patti - Grade Five/Six - [nsharmapatti@wsd1.org](mailto:nsharmapatti@wsd1.org)

Mr. Benevides - Grade Six - [sbenevides@wsd1.org](mailto:sbenevides@wsd1.org)

## Staff List and Emails

Ms. Asselstine - Primary Resource - [lasselstine@wsd1.org](mailto:lasselstine@wsd1.org)

Ms. Langtry - Intermediate Resource - [jangtry@wsd1.org](mailto:jangtry@wsd1.org)

Ms. Chau - Special Education Resource Teacher - [jchau@wsd1.org](mailto:jchau@wsd1.org)

Ms. Ali - EAL Teacher - [kali@wsd1.org](mailto:kali@wsd1.org)

Ms. Mendres - Music - [kmendres@wsd1.org](mailto:kmendres@wsd1.org)

Ms. MacDonald - Physical Education - [mamacdonald@wsd1.org](mailto:mamacdonald@wsd1.org)

Ms. Lenhardt Mair - Principal - [debbielm@wsd1.org](mailto:debbielm@wsd1.org)

Ms. Williams - Vice Principal - [awilliams@wsd1.org](mailto:awilliams@wsd1.org)

# Helpful Links

Link to WSD Pandemic Planning:

<https://www.winnipegssd.ca/Parents/PandemicPlanning/Pages/default.aspx>

Link to WSD Pandemic Planning Framework:

<https://www.winnipegssd.ca/Parents/PandemicPlanning/Documents/WSD%20Framework%20for%20School%20Planning%20during%20pandemic%20WEB.pdf>

Homeschooling Information:

<https://www.edu.gov.mb.ca/k12/schools/ind/homeschool/index.html>

Return to School Information for Parents/Guardians

[https://manitoba.ca/asset\\_library/en/covid/k-12-reopeningplan-guideforparents.pdf](https://manitoba.ca/asset_library/en/covid/k-12-reopeningplan-guideforparents.pdf)

Parent/Guardian FAQs

[https://www.winnipegssd.ca/Parents/PandemicPlanning/Documents/parent\\_guardian\\_faq.pdf](https://www.winnipegssd.ca/Parents/PandemicPlanning/Documents/parent_guardian_faq.pdf)

Restoring Safe Schools

[https://manitoba.ca/asset\\_library/en/covid/k-12-reopeningplan-guidance.pdf](https://manitoba.ca/asset_library/en/covid/k-12-reopeningplan-guidance.pdf)



# Thank You

These expectations may of course change as the situation and direction from the Province changes. These guidelines are set to best protect everyone and keep everyone safe. We want to take this time to thank you all for your patience and understanding during these different times. We can't believe we have to ask parents/caregivers to stay out of the school, but we understand why we must do so. We wish everyone a safe and exciting year of learning!

Sincerely the staff of Sister MacNamara School